

Toutle Lake School District
5050 Spirit Lake Highway
Toutle, WA 98649

EQUAL OPPORTUNITY EMPLOYER

EMPLOYMENT REFERENCES (To be delivered to references by Applicant)

PART I – TO BE COMPLETED BY APPLICANT

I am applying for a position as _____ with the Toutle Lake School District. Please complete the appropriate evaluation categories that apply to your knowledge of my background and mail to the Toutle Lake School District.

Applicant's Name _____

I give permission for information pertaining to my work experience to be released to the Toutle Lake School District, and I release the evaluator and the Toutle Lake School District from any liability for using that information. I understand that the evaluator will be providing this information on a confidential basis to the Toutle Lake School District, and not to me, and I waive any right that I may have to review this reference.

Signature of Applicant _____ Date _____

PART II – TO BE COMPLETED BY EVALUATOR

Type of Position Held by Applicant _____

Date of Service: From (Month/Year) _____ To (Month/Year) _____ Years of Service _____

Reason for Leaving _____

CATEGORY (please check column)

	Superior	Above Average	Average	Below Average	Unacceptable
1. Classroom management skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Work Habits	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Communication skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Personal Qualities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Enthusiasm teaching students	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Instructional skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Models appropriate behavior	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Knowledge of subject matter	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Flexibility/adaptability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Overall rating	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments:

If this applicant were applying to you for a similar position, would you employ? Yes No

If no, please explain _____

Name and title of person completing form _____

Work Telephone Number (Area code and Number) _____

Signature _____