

Superintendent  
Jr/Sr High School Principal  
Elementary Principal

Scott Grabenhorst  
Chris Byrd  
Jerry Johnson

## AUGUST 2016



*"All children can be successful."*

### MODERNIZATION PROJECT UPDATE

Toutle Lake's voter approved modernization project hit a slight "bump in the road" when the bids at our July 19th bid opening were quite a bit higher than our projected estimates and available revenue. The modernization will bring much needed upgrades to the middle and high school buildings, gyms, and upgrade the elementary covered play area to a multipurpose/gym facility; however, construction will be delayed slightly because we must have the project rebid to fit our budget.

We are currently working closely with LSW Architects, R&C Construction Management and OSPI to make the necessary adjustments in the scope of the project, with plans to rebid in September. Our goal is to maximize our funding while securing a General Contractor bid that fits within our budget. We will continue to keep you informed as we move forward through the bidding and construction phases of this project.

### NEW STAFF

Toutle Lake School District would like to welcome Mrs. Doreen Grose to our Elementary School staff. Mrs. Grose has over 12 years of elementary teaching experience in the Federal Way and Woodland School Districts, and has served as a substitute teacher in the Toutle Lake School District for the past four years. Mrs. Grose will be replacing 3rd grade teacher Mrs. Barbara Streeter, who is retiring after 30 years of teaching in the Toutle Lake School District. Everyone at the Toutle Lake School District wishes Mrs. Streeter a long and happy retirement!

We would also like to welcome Mr. James Dillhoff to our secondary Social Studies Department. Mr. Dillhoff comes to us from Creston High School in Eastern Washington where he has taught the past eight years. He started his career in the Cascade School District in Leavenworth, Washington where he taught for 15 years. Mr. Dillhoff is replacing Mr. Chris Byrd who will be leading the Secondary School as the Principal.

### WATER QUALITY TESTING

As a result of recent testing of our drinking fountains and various water faucets, we are happy to report that we received the "All Clear" rating. Samples were taken from all drinking fountains throughout the District and submitted to ALS Environmental, which is a laboratory accredited to perform lead analysis. We will continue to test our drinking water on an annual basis to assure continued analysis of lead levels.

## SCHOOL BOARD VACANCY

The Toutle Lake School District is seeking applicants to fill the District #3 Director position on the School Board. The appointment will begin August 23, 2016 and end November 30, 2017, at which time the remaining 2-year unexpired term will be included in the November elections.

The vacancy on the board will be filled through an application and selection process per Washington State Law. Toutle Lake School District residents who are interested in the vacant seat on the Board and who reside in District #3, should submit a letter of interest and resume to the District Office, by 5:00 p.m. on Tuesday, August 16, 2016. The remaining School Board Members will review materials and may conduct interviews for selected candidates at the August School Board meeting on August 23<sup>rd</sup> at 7 p.m.

Materials should be delivered to:  
Scott Grabenhorst, Superintendent  
Toutle Lake School District  
5050 Spirit Lake Hwy  
Toutle, WA 98649

For more information or to verify your residency in Director District #3 (between Hanson Rd and Silver Lake, which includes all Hall Rd. area residents), contact the District Office at 360-274-6182.

## NEW ATTENDANCE REQUIREMENTS

HOUSE BILL 2449 has established new requirements for school districts regarding informing parents about new attendance requirements.

### Expansion of Elementary School Conference

Districts are required to conference with the parent/guardian and child in an elementary school for any student who has five (5) or more *excused* absences in a month or ten (10) or more *excused* absences in the current year except when (1) prior written notice was given or a doctor's note was provided; and (2) an academic plan was put in place to keep the student on track.

A conference is not required if there was prior notice or a doctor note was provided to the school *and* there is an academic plan put into place to ensure the student does not fall behind.

### Early Intervention

After two (2) *unexcused* absences in a month, schools are additionally required to take data-informed steps to eliminate or reduce the student's absences.

A sheet with this information will be sent home with students. Parents are required to sign and return the confirmation form.

## PARKING DURING MODERNIZATION

Because this year's modernization will start during the school year, we have had to make some adjustments to the parking lots. The West Parking Lot will be used as a staging area, and will be closed to vehicles; however, the parking lot located next to the Softball Field has been upgraded and will be open to accommodate the adjustment.

In front of the District Office, the parking lot has been reconfigured to help keep traffic flowing safely during pick up and drop off. It is now a one-way parking lot that flows from west to east.

The Main Parking Lot located in between the High School Gym and the District Building will still be available to students and staff; as well as, the overflow parking area across street.

## BUS DROP-OFF/PICK-UP

The access in between the Secondary and Elementary Buildings will be limited to BUSES ONLY. Because of the closure of the West Parking Lot, the buses must use the gated route along the Softball and Baseball Fields. That route is only open to buses. Please use the Main Parking Lot or the new one-way District Parking Lot for pick up and drop offs.

# PUBLIC NOTICES

## COMPULSORY ATTENDANCE LAW

All parents, in the State of Washington, of a child eight years of age shall have such child attend public schools and such child shall have the responsibility to attend full time when such school may be in session unless they qualify for an exception under the law. Such exceptions include private and home school options and other special circumstances. In an effort to encourage all students and their families to comply with the compulsory attendance law, new requirements have been added which include notification of parents of nonattendance, scheduling of conferences, and other steps to eliminate or reduce a student's absences. Exceptions are listed in the Compulsory School Attendance and Admission law, Chapter 28A.225, available at the school office or the public library.

All school district policies and administrative regulations are available for review at the district office, 5050 Spirit Lake Highway, Toutle, Washington.

## CHILD IDENTIFICATION PROCEDURES

The Toutle Lake School District conducts *Childfind* activities for the purpose of locating, evaluating, and identifying students with a suspected disability who are residing within the boundaries of the district, including children who are homeless. *Childfind* activities apply to children ages birth through 21 who are not currently receiving special education and related services.

Parents having concerns about their child's health, hearing, intellectual functioning, language, learning, movement, serious behavioral needs, speech, or vision can call the district for more information and/or assistance with *Childfind* identification.

## HIGHLY CAPABLE PROGRAM

Toutle Lake School District recognizes the varying aptitudes of students and works to provide activities designed to develop the talents and interest of our students. The District plans to offer activities focused on critical thinking skills in the areas of Science, Math and Social Studies. Participating students will need to demonstrate a high aptitude in one or more of these areas. These activities will be designed to include but are not limited to the following objectives:

- Expansion of academic attainments and intellectual skills.
- Stimulation of intellectual curiosity, independence, and responsibility.
- Development of a positive attitude towards self and others.
- Development of originality and creativity.

Toutle Lake Elementary plans to offer differentiated instruction with accelerated curriculum at each grade level.

Toutle Lake HS plans to offer, though not restricted to highly capable students, Knowledge Bowl activities, along with the AP exam for eligible Calculus students. For more information please contact the elementary or high school principal at 360-274-6182.

## HIGHLY QUALIFIED TEACHERS

Under the federal Department of Education and in accordance with state guidelines, parents of children in schools that receive Title I funds have the right to request specified information about the professional qualifications of their child's classroom teachers. For more information, call 274-6182.

## NOTICE OF THREATS OF VIOLENCE OR HARM

Students and school employees who are subjects of threats of violence or harm will be notified of the threats in a timely manner. Parents will be included in notifications to students who are subjects of threats of violence or harm. Timing and details of the notice will be as extensive as permitted by the Federal Family Educational Rights and Privacy Act, other legal limitations, and circumstances.

The district will address threats of violence or harm in a manner consistent with the district's safety policies and comprehensive safe school plans.

## SEXUAL HARASSMENT & BULLYING

Toutle Lake School District is committed to a positive, productive education and work environment free from all types of discrimination, including sexual harassment and bullying. The district shall take prompt, equitable, and remedial action with its authority on formal and informal reports, complaints and grievances alleging sexual harassment or bullying.

## SPECIAL EDUCATION

The district recognizes that students whose disabilities adversely impact educational performance and who require specially designed instruction have potential for improving educational performance when they receive special education and related services tailored to fit their needs.

Each eligible special education student in the district will be afforded a full educational opportunity. This goal will be met consistent with the state's goals through ensuring the provision of a free appropriate public education, complying with the state and local procedures, and improving performance goal indicators.

## TITLE I, PART A

This federal program of assistance to elementary students (K-6) will provide extra help and tutoring for students who are below their grade levels in reading, math, or both. Parents are invited and encouraged to work jointly with the elementary staff and administration to plan, review, evaluate, and improve the Title I Plan and Parent Involvement Activities. For more information, call 274-6142.

## **THE FAMILY EDUCATIONAL RIGHTS UNDER THE FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)**

Toutle Lake School District, in order to protect the rights and privacy of parents and students and to comply with the requirements of the Family Educational Rights and Privacy Act (FERPA), designates the following categories of personally identifiable information from students records as place of birth, major field of study, participation in officially recognized school activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, the most recent previous educational agency or institution attended by the student, academic recognition, and other similar information.

Parents in the school district have rights to confidentiality under the Family Education Rights and Privacy Act (FERPA). The parent or eligible student has a right to: Inspect and review the student's educational records; request amendment of the student's educational records to ensure that they are not inaccurate, misleading, or otherwise in violation of the student's privacy or other rights; consent to disclosures of personally identifiable information contained in the student's education records; file with the US Department of Education a complaint concerning alleged failures by the agency to comply with the requirements of the act.

Upon request, the District discloses, without consent, education records to officials of another school district in which a student seeks to enroll. According to FERPA, schools must provide military recruiters with students' names, addresses, and telephone listings unless parents have notified the school district that they do not want their student's information released without prior written consent.

## **DRUG-FREE SCHOOLS**

Congress has adopted legislation requiring drug-free schools. A study by the National Commission on Drug-Free Schools found that the use of drugs remains widespread among the nation's youth. Appreciable numbers of students begin to use alcohol in the elementary grades and increasing numbers begin to use illicit drugs in middle school.

Toutle Lake School District is committed to drug-free schools. The Board has established a policy requiring that each student adhere to all the rules of conduct adopted by the district. Failure to do so shall be cause for corrective action enforced by school officials. Use and/or possession of alcohol and illicit drugs is unlawful, wrong, and harmful. A student shall not knowingly possess, use, transmit, be under the influence of, or show evidence of having used any narcotic drug or hallucinogenic drug, amphetamine, barbiturate, marijuana, alcoholic beverage, or intoxicant of any kind while:

- on the school grounds during and immediately before or after school hours.
- on the school grounds at any other time when the school is being used by a school group(s).
- off the school grounds at a school activity, function or event.

Disciplinary sanctions up to and including expulsion and referral for prosecution will be imposed on students who violate the standards of conduct. Examples of sanctions may include notification of authorities, referral for substance abuse evaluation, curtailment of participation in district sports, suspension, expulsion, and/or completion of a drug/alcohol rehabilitation or treatment program not at district expense. (Use of a drug authorized by medical prescription from a registered physician shall not be considered a violation of this rule.)

Information about a drug/alcohol counseling program may be obtained from the school counselor. Compliance with the above standards of conduct is mandatory for all students and will be enforced without exception.

## **SELECTIVE SERVICE SYSTEM**

Federal law requires all men reaching age 18 to register with Selective Service. The registration requirement includes all male citizens and male non-citizens who have taken up permanent residence in the US. If you're at least 17 years and 3 months old, you can complete the registration information, and when you turn 18, you'll be registered automatically. To register online go to [www.sss.gov/hslink.htm](http://www.sss.gov/hslink.htm). By registering with Selective Service, men keep themselves eligible for many federal and state programs and benefits; including, student loans and grants, government jobs, and vocational training under Job Training Partnership Act. Non-citizens stay eligible for citizenship.

## **NONRESIDENT STUDENT ENROLLMENT OPTIONS (CHOICE)**

Parents or guardians must follow a two-step process to obtain permission for their child to attend a nonresident district. First, the parent/guardian must obtain permission from Toutle Lake School District to admit the student by completing an "Application for Student Transfer to Nonresident District" and submitting it to the district superintendent's office. Second, the parent/guardian must obtain permission from their resident district to allow the student's release.

Transfer enrollments in the Toutle Lake School District are valid for one school year only, so the admission form must be completed and submitted for consideration each year.

District policy 3141 outlines the provisions that the school district makes for out-of-district students wishing to attend school at Toutle Lake.

## **LEARNING ASSISTANCE PROGRAM**

Learning Assistance Program (LAP) money is used to accelerate the learning of students in grades K-12. LAP funds are used for before and after school tutoring, in class tutoring, summer school, and focused instruction of basic math and reading skills. LAP funds are based on the number of students participating in the "Free and Reduced Lunch Program" and 2010 Census information. For more information, call 274-6132.

## **TITLE IV PART A – SAFE AND DRUG-FREE SCHOOLS**

In accordance with specific requirements, notice is being given that the Toutle Lake School District intends to submit an application for the Title IV Part A Safe and Drug-Free Schools grant. This application is made as part of a consortium of schools in ESD 112. Title IV Part A funds go towards student assistance programs by an intervention specialist, school nurses, and various safe and drug-free schools programs.

## **HOW IS STUDENT ACHIEVEMENT MEASURED?**

The state of Washington has established three ways to measure student achievement:

1. Performance of 3<sup>rd</sup> through 11<sup>th</sup> graders on yearly SmarterBalanced and End of Course (EOC) assessments.
2. The rate of unexcused absences for 1<sup>st</sup> through 8<sup>th</sup> graders.
3. The graduation rate of high school students.

We all realize that continued student success will require a long-term commitment from our students, staff, parents, and the community.

## **ANNUAL SCHOOL REPORT**

Facts and data related to Toutle Lake Elementary (K-6), Middle School (7-8), and High School (9-12) Secondary can be found on the internet at [www.k12.wa.us](http://www.k12.wa.us). This report includes information about Toutle Lake School District SmarterBalanced and EOC results, and student demographics. If you would like a printed version of the OSPI Annual School Report Card, please stop by the district, elementary, or secondary offices.

## **AHERA PLAN**

On October 22, 1986, President Reagan signed into law the Asbestos Hazard Emergency Response Act (AHERA) which enacted rules that require all Local Education Agencies (LEAs) to inspect for the presence of asbestos in building materials that may have been used in construction.

In compliance with the regulations, this inspection was accomplished and documented in a comprehensive management plan that was submitted to the State of Washington. An AHERA inspection is conducted by an individual accredited by the Environmental Protection Agency, (EPA). The inspector inspected all schoolrooms for the presence of asbestos containing materials (ACM), estimated quantities, and documented this information in a written report.

The inspection report was given to a management planner to develop a comprehensive written management plan that explains how Toutle Lake School District #130 will maintain the asbestos in the future. In addition, there will be a periodic surveillance of the facility to monitor any changes in the ACM condition.

**UNDER THE CURRENT MANAGEMENT PLAN BEING IMPLEMENTED, WE BELIEVE THAT NO HEALTH HAZARD FROM ASBESTOS EXPOSURE EXISTS FOR THE STUDENTS OR STAFF OF TOUTLE LAKE SCHOOL DISTRICT #130.**

If you would like more information regarding this subject, the inspection report and management plan are available for review in the school offices between the hours of 9:00 a.m. and 3:00 p.m., Monday through Friday. You may contact the LEA designated person who is identified in the first section of the Asbestos Management Plan.

## **NONDISCRIMINATION**

The Toutle Lake School District shall provide equal employment opportunity and treatment for all applicants and staff in recruitment, hiring, retention, assignment, transfer, promotion and training. Such equal employment opportunity shall be provided without discrimination with respect to race, creed, religion, color, national origin, age, honorably-discharged veteran or military status, sex, sexual orientation including gender expression or identity, marital status, the presence of any sensory, mental or physical disability or the use of a trained dog guide or service animal by a person with a disability. This holds true for all district employment and opportunities. Inquiries regarding compliance and/or grievance procedures may be directed to the school district superintendent.

*Toutle Lake School District #130  
5050 Spirit Lake Highway  
Toutle, WA 98649  
(360) 274-6182*

Affirmative Action/Title IX Officer: Scott Grabenhorst

Section 504 Coordinators: Jerry Johnson/Elementary Principal and Chris Byrd/Secondary Principal

## **McKinney-Vento Homeless Education Act**

The purpose of the McKinney-Vento Homeless Education Act is to ensure that homeless students are provided equal access to the same education as all other children, ensure that a child's homelessness causes no interruption to their education, and to ensure that each child is provided with the support needed to fully participate in Toutle Lake's academic programs.

Inquiries regarding the McKinney-Vento Homeless Education Act may be directed to Scott Grabenhorst - District Homeless Liaison, Jerry Johnson-Elementary Principal, Chris Byrd-Secondary Principal, or a school counselor at 360-274-6182.